

HALL RENTAL POLICY AND AGREEMENT

Resolution #100/2014 - July 17, 2014

1. A security deposit of \$200 is required which is refundable upon inspection of hall being returned in its original state.
2. Private functions will be charged a rate of \$200 per day.
3. An additional charge of \$50 is required for use of the outdoor grounds and bar.
4. Grill and BBQ usage will be charged \$50. A \$50 refundable deposit is required which will be returned upon inspection that they have been properly cleaned. Propane tanks are not included and must be supplied by the renter.
5. The renter agrees the facility will not be used for any other purpose other than that stated in this application, this includes sleeping purposes.
6. Any security or damage related problems could result in loss of the right to hold future functions in the hall and surrounding area.
7. No alterations or repair shall be made to any part of the hall and surrounding area without consent of the Council of the Resort Village of Tobin Lake.
8. The renter is responsible for their equipment, supplies and vehicles while in the rented community hall.
9. Neither the Resort Village of Tobin Lake nor any of its Council and/or employees shall be responsible in any way for death or injury to person or for loss of or damage to any property belonging to the renter or their invitees.
10. All garbage inside and outside the hall must be picked up, bagged and placed in garbage receptacles located by outdoor washrooms.
11. Kitchen sink and counters must be left clean, with all dishes put away.
12. Tables must be folded, chairs stacked and returned to wall. Tables and chairs are not permitted outdoors.
13. Floors must be swept.
14. Tea towels, dish cloths, paper towels, paper goods, coffee and condiments are not included in this rental and must be supplied by the renter.
15. Coffee maker, filters, pots, pans, dishes, garbage bags, dish soap and cleaning supplies are included in this rental.
16. No tacks, nails or staples are to be used in walls, cupboards or doors.
17. The capacity of the hall indoors is 90-100 people. The capacity for the outdoor fenced area is 100-125 people. The renter agrees not to exceed these limits.
18. Clean up on the day after the event must be completed by 12:00 p.m.
19. Bylaw No. 16/1979 requires quiet enforcement at 12:00 a.m. The premises must be vacated by 2:00 a.m.
20. All rates are subject to change.

Applicant(s) Name(s) (please print): _____

Mailing Address: _____

_____ Phone #: _____

Date(s) of rental: _____

Number of people: _____ Type of event: _____

Liquor to be served at the event? _____ The liquor license must be posted at the event.

Rental Costs:

Hall \$ _____ Grounds \$ _____ Grill/BBQ \$ _____

Deposit Costs:

Hall (200) \$ _____ Grill/BBQ \$ _____

Total Deposit due at time of booking: \$ _____ Paid via _____

Balance due at time of rental: \$ _____ Paid via _____

Special Notes:

I agree to the above stated conditions.

Signature of Applicant: _____ **Date** _____

OFFICE USE ONLY

Refund:

Rental Cost \$ _____ **Deposit \$** _____ **Grill/BBQ Deposit \$** _____

Refund not returned: _____